



EMPLOYMENT APPLICATION
(Resume & Cover Letter are required)

PERSONAL INFORMATION

Date: _____

Name: _____ Phone #: _____

Address: _____ Apt #: _____

City: _____ State: _____ Zip Code: _____

Primary Phone No. _____ Alternative No. _____

Email Address: _____

Position Desired: _____ Expected Salary: _____

Please chose one answer.

Are you over the age of 18?

YES	NO
☐	☐

Are you legally eligible for employment in the U.S.?

☐	☐
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Can you work weekend, nights and holidays?

☐	☐
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Have you previously worked for or applied for La Fontaine?

☐	☐
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If yes, please complete the following:

Dates from: _____ to _____

Reason for leaving:

How many jobs have you held in the last two years?

0

Have you ever been terminated from a job?

☐	☐
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If yes, how many jobs have you been terminated from?

0

Do you have a reliable means of transportation to and from work?

☐	☐
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We may conduct training on days, or at times, you have other obligations. Is your schedule flexible so you may come to training?

☐	☐
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Can you perform the essential functions required by the job for which you are applying either with or without reasonable accommodations?

☐	☐
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What language do you speak or write fluently?

☐	☐
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REFERENCES: Please list 3 names of people not related to you, who you may know for more than 1 year.

Name:	Phone No.	No. of Years Known	Relationship

**EMPLOYMENT HISTORY:**

Company (Location):	Job Title:	Date of Employment:	Description of work experience:

Education:

Name of School:	Area of Study:	Education Completed:

EMERGENCY CONTACT: Please list 2 people who may be reached in case of an emergency.

Name:	Phone No.	Alternative Phone No.	Relationship:

Please provide any additional information that you believe we should consider:

I certify that all information on this application is true, accurate and complete. I understand that if employed, misrepresentation or false statements reported on this application are cause for dismissal.

Signature of Applicant:**Date:**

DO NOT WRITE BELOW THIS LINE

FOR MANAGEMENT USE ONLY:

First Interview:	Date:	Given By:
Remarks:		
Position:	Second Interview Date:	